

# MICHIGAN STATE UNIVERSITY

## CHEMISTRY ORIENTATION - 2018

**Date:** August 19-24, 2018

**Location:** Room 138 (unless stated otherwise)

**Facilitator:** Graduate Secretary – Anna Osborn and 2018 Orientation Committee

Time	Topic
<b>Sunday August 19, 2018</b>	
3:00-5:00pm	Meet & Greet Snow Cone & Ice Cream Social for incoming grads and orientation committee members only. Location – Outside in Chemistry Courtyard or Chemistry Room 481 for weather backup
Time	Topic
<b>Monday August 20, 2018</b>	
8:30-9:00am	Breakfast Refreshments
9:00-11:00am	General Chemistry Placement Exam – Bring your own calculator, they are not provided. Turn off cellphone and place bag on floor
11:00am-1:00pm	Lunch – with orientation committee members (at your own expense). Meet outside Room 138
1:00-3:00pm	Area Specific Placement Exam - Bring your own calculator, they are not provided. Turn off cellphone and place bag on floor
End of Day	
Time	Topic
<b>Tuesday August 21, 2018</b>	
8:00-8:30am	Breakfast Refreshments
8:30-9:00am	Associate Chair for Education – Dr. Gary Blanchard
9:00-9:30am	Chemistry Department Chairperson – Dr. Rob Maleczka
9:30-10:00am	Director of Admissions – Dr. Babak Borhan
10:00-11:30am	Tour of Chemistry Offices and Facilities – <i>Tour Guides: Emily Dzurka, Nathan Frantz, Faezeh Habib Zadeh, Rachele Lubeckyj and Sarah McFall-Boegeman</i> Room 582 – NMR - Dr. Dan Holmes Room 485 - Main Office Staff - Brenda Minott - Department Administrator, Heidi Wardin - Assistant to the Chair and Brenda Franklin and Mary Mroz - Faculty Secretaries Room 418A - Crystallography - Dr. Richard Staples Room 320 - Graduate Office/Administrative Suite Tiphani Stewart - Administrative Assistant, Anna Osborn - Graduate Secretary, Research Administrator - Beth McGaw and Travel Coordinator - Laura Wanamaker Room 321 HR – LuAnn Gloden and Room 322 Business Office - Dawn Kuhn Scientific Stock Handlers - Dianne Karsten (Rm 133A), Eric Smariage (Rm 135A) and Bill Flick (Rm B1) Room 28A - Bob Rasico - Building Manager Room 43 - Glass Shop: Scott Bankroff, Room 44 - Machine Shop: Glenn Wesley Room 11 - Biochemistry Building - Mass-Spec: Tony Schillmiller & Biochem Stores
11:30-Noon	Chemistry Department Photo – Chemistry IT Department Room 383 Get your picture taken before leaving for lunch
12:00-1:30pm	Lunch – with orientation committee members (at your own expense). Meet outside Room 383
2:00pm	Younger Chemists Committee (YCC) student representative, Thomas Diaz & Amanda Setser
2:15pm	Women in Chemistry (WIC) student representatives, Olivia Chesniak and Emily Dzurka
2:30pm	Computer Usage & MSU E-Mail Accounts – Chemistry IT Department
End of Day	

Time	Topic
<b>Wednesday August 22, 2018</b>	
8:30-11:00am	Advising appointment with your initial advisor Information regarding meeting time and location is in your orientation folder <b>ARRIVE ON TIME!</b>
9:00-11:00am	Younger Chemists Committee (YCC) – Welcome Breakfast Location – Chemistry Grad Lounge Room 585 (5 <sup>th</sup> floor)
11:00-Noon	Sexual Harassment Issues at MSU with Dr. Jayne Schuiteman - MSU Office of Institutional Equity
12:00-12:30pm	Library Presentation with MSU Librarian Eric Tans
12:30-2:00pm	Lunch – with orientation committee members (at your own expense). Meet outside Room 138
2:00-3:00pm	CEM AP Labs - Dr. Kathy Severin; ORG CEM Labs – Dave Voss and Dr. Joe Ward
End of Day	
7:30pm	Social Gathering of incoming graduate students, current graduate students and faculty at: <i>Spare Time Entertainment Center 3101 E Grand River Ave, Lansing, MI 48912</i> Appetizers/pizza/refreshments will be available.
Time	Topic
<b>Thursday August 23, 2018</b>	
8:30-9:00am	Breakfast Refreshments
9:00-11:00am	TA Training with Dr. Melanie Cooper and Dr. Amy Pollock
11:00-Noon	Key Distribution & Building Access Location – Graduate Office Room 320 (3 <sup>rd</sup> floor) <b>Please come in one at a time</b> Last Name A-L see Anna Osborn & Last Name M-Z see Tiphani Stewart
Noon-1:30pm	Lunch – with orientation committee members (at your own expense). Meet outside Room 320
1:30-3:30pm	TA Training continued with Dr. Melanie Cooper and Dr. Amy Pollock
End of Day	
Time	Topic
<b>Friday August 24, 2018</b>	
8:00am	Safety Training Introduction – Dan Koch
8:10am	Bio-Team: Becky Ceru
9:10am	Occ-Team: Kristina Wilson
9:30am	Chem-Team: Gen Cottrell
10:30am	Waste-Team: Brian Smith
11:30am	Fire Extinguisher: Dave Erickson
11:45am-1:00pm	Fire Extinguisher Practical – Elvet A. Potter
-side note	Physical area students – please meet with Dr. Marcos Dantus Room 58 (basement) for your advising appointment after you completed your fire extinguisher training and before lunch
1:00-2:00pm	Lunch (you may leave for lunch after your individual extinguisher training)
2:00-4:30pm	TA Training – Dr. Melanie Cooper and Dr. Amy Pollock
End of Day	
7:00pm	Location - Chemistry Building Room 481 (4 <sup>th</sup> floor) Wine & Hors D'oeuvres Night for incoming graduate students and current graduate students. After Wine & Hors D'oeuvres, a night out in Downtown East Lansing - Everyone welcomed!